

**GLASGOW EAST END COMMUNITY CARERS**

**PERSON SPECIFICATION - TEAM LEADER**

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| Attributes | Essential | Desirable |
| Experience | * Previous experience within a Home Care Service or similar. * Managerial or supervisory experience within Social Care. * Experience of delivering training. * Knowledge of Health and Safety and Quality Assurance | * Ability to demonstrate a successful track record within a similar role. * Employment within regulated social services. |
| Education, Qualifications and Training | * Educated to SVQ3 or above. * Registered with professional body, ie SSSC or able to meet the requirements. * Management qualification or the ability to work towards this. |  |
| Skills and Knowledge | * Effective management and leadership skills. * Good organisational, communication and literacy skills. * Ability to work on own initiative and prioritise workload. * Ability to meet deadlines. * Good working knowledge of IT to include Word, Excel and PowerPoint. * Experience of support planning. |  |
| Other | * Ability to work flexibly which may include evenings and weekends. * Full clean driving licence. |  |